



MENDON FIRE DISTRICT
Board of Commissioner
District Meeting Minutes (Approved)
December 9th, 2025



ROLL CALL (meeting called to order 19:03 hrs. on 12/09/2025 by R. Wilsey)

PRESENT	NAME	CAPACITY	NOTES
Yes	Arman, Mike	MFD President – VP Elect	
No	Baumer, Heidi	Treasurer	Out of Town
No	Considine, Dan	Commissioner	
Yes	Fletcher, William	General Counsel	
Yes	Friedlander, David	MFD Deputy Chief	
Yes	Joint, Richard	Commissioner	
Yes	Chip Knapp	MFD VP – President Elect	
Yes	Sellman, Tom	Secretary	
Yes	Shipe, John	Commissioner	
Yes	Shuler, Steve	Commissioner	
Yes	Tschiderer, Steve	MFD, Chief	
Yes	Wilsey, Ryan	Commissioner (Chairman)	

OTHER ATTENDEES NOTED

NAME	CAPACITY	NOTES
Joe Schmitt	MFD Resident – 243 Parrish Road	Question on Roof/Solar Project

PUBLIC COMMENT

None

CALENDAR / MEETING ROOM REQUEST REVIEW

Secretary Sellman reviewed two requests:

- 12-(11th or 18th)-2025 HFL-CSD Bruins Hockey Pasta Dinner 17:00-21:00 (sponsor/coord. through Chief Tschiderer / Mat Brassie)
- 01-17-2026 Savy Dog Sports Scent training 08:00-18:00 (sponsor M. Arman) usage fee and deposit checks submitted

Tschiderer requested that if open, there were scheduling issues such that the school might use either Dec 11th or 18th. Secretary Sellman confirmed both available. S. Shuler motioned to approve both requests. The motioned was seconded by J. Shipe amending that (a) all fees be waived for the HFL-CSD request, and (b) both dates for the school would be acceptable. The motion passed by unanimous consent of those present: 4-0-0.



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SECRETARY ITEMS

Past Meeting Minutes:

S. Shuler motioned to approve the meeting minutes for the November 20th District meeting. This was seconded by J. Shipe and passed by unanimous consent of those present: 4-0-0.

Calendar Reminders:

Special District Meeting

Secretary Sellman initiated brief discussion with respect to more definitively scheduling the Special District Meeting to review any bids received for the RFP Roof & Solar Project. After discussion, the consensus was to schedule the meeting for December 20th at 12 Noon. Secretary Sellman will push out the required notices to the Sentinel paper, the Mendon Town Clerk and get it on the District web-site. Counsel Fletcher noted that he has a conflict with Dec. 20th.

2026 Annual Meeting Reminders

Sellman also reminded those present of the upcoming District Organizational Meeting for 2026 to take place Thursday, January 1st, 2026 at 16:00. This will be followed (at 17:00) by the swearing-in ceremony for the newly elected District officers (both District Board and District Line Officer). Commissioner Schuler and President Arman indicated they would be taking care of arranging post-ceremony refreshments.

Secretary Sellman presented a draft schedule for 2026 District Meetings (**see Appendix E**). It was noted that one known conflict was for the November meeting as it conflicts with the annual Symposium In The Sun conference in Florida. The consensus was to review and finalize at the January organizational meeting.

District Workshop – District Incentive Program Review

There was discussion regarding when to hold a workshop to review the District Incentive Program data of 2025 to be used in calculating actual payouts. The consensus by all was to hold it on January 28th @ 18:00. Commissioner Shuler indicated he would arrange for food.

District Correspondence:

Stoney Lonesome Road Abandonment : email received from MRB Group with details regarding Mendon Town notice of the abandonment of Stoney Lonesome Road at the intersection with Rt 65 Clover Street and a RFC from impacted organizations. The consensus was this is informational for MFD, and no response necessary.

Audit Data Request: request received from CPA firm SVBJ (Sean Hucko) for some LOSAP reports/data and copies of 2025 District Meeting minutes to be used in upcoming audit. Secretary Sellman returned requested info via email 11/25/2025.



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SECRETARY ITEMS (cont.)

District Correspondence (cont.) :

Lobbying Request: Sellman reminded Board members of the request by Ken Bowers (in email previously sent to Board members) for phone-call input/lobbying to FASNY officials with respect to changes proposed by NVFC/IAFF to amend OSHA/NFPA proposed regulations. The request asked for this to be done by weeks-end (Dec. 12th). There was brief discussion regarding the proposal items.

MENDON FIRE DEPT BOARD OF DIRECTORS REPORT (President Arman)

President Arman gave a brief update on various Department Projects: (1) power washer in the station and (2) the new members building currently under construction. He also reminded the Board of the Departments upcoming Christmas breakfast (Saturday Dec. 13th) and the Honeoye Falls Fire Department Christmas Parade (the same evening). He indicated that the department would like to take an engine and the new 367. There was some concern about the availability of the new 367 as the ICON-X truck cap was in route for installation and the truck might be gone.

CHIEF'S REPORT

See **Appendix A** for content presented in Chief Tschiderer's December monthly report.

Purchase Orders

- 25-28 : DiVal Safety (lowest price) Snap-Tite Hose: qty 26 50' 3", qty 4 50' 5", qty 2 25' 5"
total cost: \$16,711.98

R. Wilsey motioned to approve the PO – this was seconded by S. Shuler and passed by unanimous consent of those present: 4-0-0.

Grant Money to be Pursued

Chief presented three grants (itemized in **Appendix A**), requesting permission to pursue. R. Wilsey motioned that permission be granted - which was seconded by S. Shuler and passed by unanimous consent of those present: 4-0-0.

Mutual Aid Resource Form

Chief noted he's created a standard form letter that would be used to get approval from individuals home department to participate as mutual aid member to MFD. Electronic form to go on Department drive and copy to be forwarded to Secretary Sellman.



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CHIEF'S REPORT (cont.)

Chief's Annual Report

Chief Tschiderer presented an initial draft of his annual report (see Appendix D). Chief noted that there were some training numbers that on initial inspection seemed incorrect which is why the report is a draft. A final report will be issued at the January Organizational meeting. S. Shuler had a question regarding duty crew incentives – this was deferred until the January 28th workshop regarding the District incentive program.

TREASURER'S REPORT

Voucher & Reconciliation Review

Treasurer Baumer prepared the voucher and reconciliation statements. See **Appendix B** for submitted voucher content. The Board discussed a date to hold a review of the Capital Reserve and fund movement. The consensus was to combine both the RFP/Bid submission review and the normal end-of-year fund decision making on the aforementioned Dec. 20th special meeting at noon.

R. Wilsey motioned to pay the bills and approve the Treasurer's report – this was seconded by S. Shuler and passed by unanimous consent of those present: 4-0-0

OPERATIONAL COMMITTEE REPORTS

Apparatus

New 367 : R. Joint gave a brief report on ICONIC-X Truck Pack – payment was made and the unit is in shipment with an expected arrival at All County Tractor & Trailer (Victor, NY) sometime on Dec. 12th.

Vehicle/Equip	Issues/Problems/Plans
364	No issue
365	No issue
367	No issue
3617	No issue
3618	No issue
Haul Trailer	No issue
3c16	No issue



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3c26	No issue
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Capital Projects / Special Projects (S. Shuler)

NYS VFIRE Grant Project Status

R. Wilsey led a discussion regarding status of the Grant Project, noting that a more detailed examination of the contractual obligations (from Nichols Construction - especially from a new addendum that called out several exclusions) needs to be performed by Counsel Fletcher. S. Shuler noted that several sub-contractors had been to the station to review items (drywall, mechanicals, etc.) that will be put into the pricing process.

Roof Replacement and Solar System Installation

Steve confirmed notes presented in the agenda: the permissive referendum continues until Dec. 20th. The District is receiving input for the RFP (version 2025.11.02) bid submission period (end date Dec 20th).

Mr. Joe Schmitt (public member in attendance) had several questions regarding (a) the rationale behind the project, (b) what portions of the project cost would be covered by the federal rebate program in comparison to the cost born by the MFD taxpayer, and (c) what was the mechanism provided for public input. In addition to the questions, it was determined that Mr. Schmitt was not aware of the public referendum that had been adopted on Nov. 20th 2025 (put in the Sentinel, Mendon Town and District web sites) allowing for public acceptance/rejection opportunity. S. Shuler and J. Shipe answered Mr. Schmitt's questions and offered to continue after the meeting (or any time) should he wish to pursue further.

Personnel & Leadership (D. Considine absent)

District Administrator's Report

R. Wilsey motioned that the District Administrator's report (see **Appendix C**) be approved. This was seconded by S. Shuler and passed by unanimous consent of those present: 4-0-0

Leadership : No report (Chief reported that he received notification that Commissioner Considine was having to take care of an unexpected family medical issue).

Commissioner Shuler took a moment to commend and extend appreciation to President Arman and VP Knapp on the significant contributions they have made to the Department with respect to recruiting and retention.

Information/Technology (R. Wilsey)

Ryan indicated that pursuit of several laptops needed is ongoing.

OLD BUSINESS : None



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NEW BUSINESS

Acceptance of Newly Elected Line Officers

R. Wilsey asked Secretary Sellman to elaborate the results of the election of District line-officers that transpired at the Department's Dec. 4th Annual meeting. The slate of officers presented listed in the following table:

Line Officers	
Position	Individuals Elected
District Chief	Steve Tschiderer
Deputy Chief	David Friedlander
Asst. Chief	Peter Kester
Captain	Greg Francesco
Lieutenant	Casey Fitzpatrick
	Ryan Wilsey
Fire Police Captain	Lance Marchese

J. Shipe motioned that the Line Officers as elected by the Department be approved by the District. This motion was seconded by S. Shuler and passed by unanimous consent of those present: 4-0-0. Chief Tschiderer indicated that he intends to appoint C. Knapp as a Lieutenant on the Line at the January Organization meeting. D. Joint asked for clarification in an officer title designation that he was unfamiliar with (e.g. difference in 'Deputy' Chief and older name of "1st Assistant Chief"). Sellman indicated that it was changed at the Sept District meeting to bring the District and Department documentation in sync. There was no change in operational responsibilities – just a name change..

Training Course Availability

J. Shipe inquired from the Chief what the possibility of getting a local EVOC course hosted from Monroe County. There was a brief discussion regarding an issue Monroe County is having with a very limited availability of instructors.

Note of Recognition

Secretary Sellman reviewed a gift of holiday candy he and other MFD members received from the patient of a September EMS call - Sellman read their note expressing "thanks for the help, compassion, and reassuring smiles" they received by those Department members that responded.



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MEETING RECESS

As the election decision for S. Shuler was in progress and ending in 65 minutes, R. Wilsey motioned that a recess of 65 minutes be conducted. This was seconded by J. Shipe, passing with unanimous consent of those present: 4-0-0.

The District Board went into recess at 19:55 and then reconvened at 21:05.

Secretary Sellman informed the Board that S. Shuler had won the position of District Commissioner for a 5-year term beginning January 1st, 2026 (101 ballots cast, 99 for S. Shuler with two write-in's).

PUBLIC COMMENT : None

MEETING ADJOURNMENT

At 21:15 R. Wilsey motioned to adjourn the meeting. This was seconded by S. Shuler and passed by unanimous consent of those present: 3-0-0.

Minutes Respectfully Submitted by

Tom Sellman,
District Secretary,
Mendon Fire District



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APPENDIX A: Chief's Report - Monthly



MENDON FIRE DISTRICT

101 MENDON-IONIA RD
MENDON, NY 14506
www.mendonfd.org

December 2025 report:

243- Calls YTD (34 since last mtg)

Calls of significance since the last meeting: Fall / OD with positive outcome.

The lack of qualified responders is a significant FF safety issue, as we need a team to respond effectively and efficiently

2025	AVG YTD Enroute:	AVG YTD On scene:
364	8:53 (+0:03)	12:39 (+0:06)
365	8:29 (+0:05)	13:03 (-0:09)
367	8:41 (-0:07)	12:40 (-0:09)
3617	8:33	14:23 (6 data pts)

Average travel: 2.70 miles @ avg of 45 MPH - 3.36 Minutes of travel

NFPA station turn-out time is 90 seconds for a Fire call

In-house response time would be an average of 3:36+1:30= **5:06 or 7:44 faster (12:50 AVG)**

YTD avg attendance (on fire apparatus): **2.688555436**

NFPA 1720: VOLUNTEER response standard: 6 qualified (**Interior**) arrive within 14 minutes, 80% of the time.

"Damage"- 364-6 SCBA making noise, Fan rotation stop broke off- 364

FFs on medical leave (NONLOSAP)-

- K Junge, D Considine, J Fischel, A Morrell

New business:

- PO's – no new
- Grants
 - DEC- Dryer
 - AFG- Portable Radio upgrade
 - SAFER- Training Officer

Old business:

- Training Officer
- Performance stds / functional job descriptions - Interior, exterior, Driver, Fire Police, EMT-B, etc.
 - There will be two annual evaluations this year.
- 367 replacement - truck (@ MFD wash bay) and cap have been ordered
 - New hitch is in, training ongoing
- DECON Seats : (Reburb, fund)
- Hosting 3 BLOA Dec meeting 12/17/25 – alcohol permission
- Mutual aid member "form letter"
- 3" replacement (DA doing research)
- Bunk room- survey results (21 valid responses)
 - #1 Shared workspace/office area (AVG rank: 3.48)
 - #2 A full bathroom located near (same floor) as the bunkrooms (AVG rank: 3.52)
 - #3 Individual bunk room (nonshared space w/ lockable door) (AVG rank: 3.67)
 - #4 Additional storage spaces/locations (AVG rank: 4.00)
 - #5 Individual bunk room with workspace/office (AVG rank: 4.14)
 - #6 Shared (open bay style) bunk room (AVG rank: 4.52)
 - #7 Individual workspace/office (AVG rank: 4.67)
- EV items: Blanket (needs repair), safety plug (in service)
- TL-9 plate – in service
- Staffing- In-house duty shifts, per diem, career, consolidation; we need to address this growing safety concern



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APPENDIX B: Treasurer's Voucher List

December 2025 Meeting

Payee	Amount
Association of Fire Districts of NYS	600.00
Chases Greenhouses	60.00
Everon FKA ADT Commercial	358.67
Honeye Falls NAPA	41.94
Iconic Elements Inc	8,728.00
Jackson Welding	240.00
McNeil & Company	5,662.55
Mike Moreland's Lawn & Landscape	350.00
Morgan Rubbish Removal	58.30
Standard Security Life Insurance Company	524.93
Town of Mendon	205.73

Bank Balances as of 12/6/2025	Balance
CNB #5415 (checking)	\$174,509.61
CNB #5417 (savings)	\$301.80
CNB #4317 (Building Repair)	\$65,157.73
CNB #0817 (Capital)	\$29,635.14
Municipal CD (Checking)	\$0.00
Municipal CD (Capital)	\$656,642.88

Steve Shuler

Dan Considine

John Shipe

Ryan Wilsey

Richard Joint

Credit Card	
First Bank Card - Dan Considine	0.00
First Bankcard- John Shipe	997.85
First Bankcard- Ryan Wilsey	792.38
First Bankcard - Dale Sweet	101.34
First Bankcard - Steve Shuler	914.99
AUTOPAY BILLS	
ATT Mobility	\$267.61
ATT Mobility	\$149.60
Spectrum	\$149.99
Toshiba Financial Services	\$348.32
Benecare	\$3,349.10
Monroe County Water Authority	\$169.64

TOTAL BILLS
24,070.94



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APPENDIX C: District Administrator Report (part 1 of 2)

To: Dan Considine
From: Dale E. Sweet

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Physicals: Some more firefighters have gotten their physicals completed since your last meeting

Personnel: Nothing new.

Apparatus:

- **E-364** is running ok. The "auto primer" was looked at by Har-Rob when they performed the annual maintenance last week. They have ordered parts and will be coming back to rebuild the primer when the parts arrive. A new gauge for the deck gun is on order. The annual maintenance was done by Har-Rob on 12/5. Dale checked the headlight high beams on 11/25 after they were reported to not be working. They were found in working order (the headlight switch needs to be on for the high beams to activate).
- **E-365** is running ok. The annual maintenance was done by Har-Rob on 12/8. The tank fill valve and the tank to pump valve will be rebuilt when Har-Rob comes back. Two (2) new officers' side pump panel lights were received and installed by Dale on 12/3. I am still waiting for a price for the rear netting, and the hose bed tarps (2) for the preconnected handlines. Also, the two (2) heat shields for the pump heating system enclosure that were damaged during the flooding have been repaired by the town highway department and installed by Dale on 12/5.
- **TA-3617** is running ok. The annual maintenance was completed on 12/4 by Har-Rob.
- **367** is running o.k.
- Generator #2 is at Saxby's for maintenance.
- Dale purchased oil for truck maintenance from Deckman Oil.
- Two extinguishers were sent to Global Fire Protection on 11/24 to have their seals checked and repressurized. They were returned on 11/26.
- Dale went through all the AEDs in the station and on the trucks to make sure they were in working order and had the appropriate number of batteries and pads. One unit needed a new battery.
- SCBA #364-4 is at DiVal Safety for repairs (12/5) and one cylinder for a valve problem (11/21).
- Information was sent to the Chief about the damaged car fire blanket.

Purchase Requests:

25-09B: Iconic X Truck Pack is completed. Heidi Baumer and Dale went to the bank and wired the final payment, and the truck pack has shipped and should be delivered on 12/12.

25-17: Viking Gear for FF Oppelt = needs to be measured.

25-18: NFA Incident Safety Officers Class for Asst. Chief Friedlander should have happened already.

25-19: Bosch Sawzall blades = \$19.99



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APPENDIX C: District Administrator Report (part 2 of 2)

25-22: 1.5" Smoothbore TFT Nozzles (3), 1.5" Mid Force low pressure TFT Nozzle (1) = on order.

25-25: Seat covers for decontamination/cancer prevention = \$15,286.19 – waiting on referendum results.

25-26: Radio Strap Kits (5) = \$750.00 - in the works.

25-27: ICS Passport Helmet Shields = \$470.60 – in the works.

New Purchase Requests Received:

23-28: Fire Hose; twenty-six (26) lengths of 3" hose and four (4) 50' lengths of 5" hose, and two (2) 25' lengths of hose = \$16,711.98

New 367:

- Commissioner Joint and Dale met with All County Tractor and Trailer about mounting the truck pack on the new pickup truck and have arranged for them to do the job.
- Heidi Baumer and Dale went to Canandaigua National Bank and paid the balance to Iconic in full.
- The Iconic X Truck Pack has shipped and should be delivered to All County Tractor and Trailer on 12/12. They will schedule a date for the installation to be done.
- Commissioner Joint and Dale met with a vendor about light packages on 11/11. Once the truck pack arrives, we will have a better idea of what can be mounted to it and where.

Building & Grounds:

- The boiler system was inspected by Hartford Insurance Company on 12/8 and the certificate was posted.
- The Fire Sprinkler System was inspected by the Davis Ulmer Company on 12/4.
- Snowplowing has started and the contractor put up markers.
- Dale put up wreaths on the clock tower and lights on the bushes for the holiday season on 11/26.

Grant (V-Grant): Commissioner Shuler will have an update. There have been a couple of meetings with the Nichols Construction Team recently.

Dry Hydrant Testing:

The dry hydrant on West Bloomfield Road will need to be retested in the future, still waiting for a date.

Insurance: Dale took care of the Cancer Insurance policy renewal. Dale also put together the information for the cancer report forms for New York State, and they have been emailed to the State of New York.

Audit: Heidi Baumer and Dale met with Sean Hucko to prepare for the audit on 11/25.

Thank you,

Dale



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APPENDIX D: Chief's Draft Annual Report (Part 1 of 4)



MENDON FIRE DISTRICT

101 MENDON-IONIA RD
MENDON, NY 14506
www.mendonfd.org

Annual Report 2025

Total calls: 243 (234, 2024)
Mutual Aid to Mendon: 22 (32, 2024) (35, 2023)
Mutual Aid out of Mendon: 31 (45, 2024) (67, 2023)
Manpower hours on Calls: 1404.64 (744.04, 2024) (865.17, 2023)
Average Manpower on Apparatus: 2.688555436 Firefighters

Members with over 100 call responses:

Tom Sellman 113 (154, 2024)
Deputy Chief David Friedlander 111 (138, 2024)
Chris Battle 111
Nancy Rovik 108
Dick Joint 106
Ben Cook 100

Organization makeup: as of 12/09/25

Interior: 17 (13, 2024 14, 2023)
Exterior: 9 (12, 2024 13, 2023)
Fire Police: 4 (6, 2024 8, 2023)
Probationary: 12 (11, 2024)
RAM: 4 (3, 2024)
Total: 46 members (45, 2024)

Members who failed to meet minimum membership requirements:
13 (11, 2024) members (28% of membership)

Member	Shortage
C Oppelt	Call Response/Training Attendance
L Kaplan	Call response
A. Morrell	Call response/OSHA
M. Etter	Call response
M Javidnia	Call Response/Training Attendance
J O'Brien	Call Response/Training Attendance
M Principe	Call Response/Training Attendance



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APPENDIX D: Chief's Draft Annual Report (Part 2 of 4)

S McQuillan	Call Response/Training Attendance/OSHA
M Brassie	Call Response/Training Attendance
D Considine	OSHA/Training Attendance
H Carbonel	Call Response/Training Attendance
L Feeley	Call Response/Training Attendance
S Jokl	Call Response/Training Attendance

Call Response:

2025 Average Response Times

	Average Enroute Time	Average Onscene Time
365	0:08:29	0:13:03
364	0:08:53	0:12:39
3617	0:08:33	0:14:23
367	0:08:41	0:12:40
Chiefs	0:03:57	0:09:36

Change: '21-'25

	E/R	O/S
365	-0:00:52	-0:01:32
364	-0:00:35	-0:03:15
3617	-0:03:16	-0:05:04
367	-0:02:01	-0:01:14
Average Chiefs (16/26)	0:03:07	0:01:19

Average



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APPENDIX D: Chief's Draft Annual Report (Part 3 of 4)

Manpower on Apparatus: **2.688555436 Firefighters**

We are **not** meeting the NFPA 1720:Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by **Volunteer** Fire Departments

Demand Zone	Demographics	Minimum Staff to Respond (INT)	Response Time in Minutes	Meet Obj.	
Rural area	Less than 500 people per square mile		6	14	80%

Calls with no MFD response (MFD did not go enroute due to lack of responders): 11 (18, 2024) (14, 2023)

Total "Misc" (Parades/Fill-in/Work detail) Hours- 263.5 (241.17, 2024) (200, 2023)

Total Duty Crew Hours: 1660 (1103 completed by one member) (1349, 2024) (4201, 2023)

Training:

Total Training Hours: 447 (1141.7, 2024) (1074.7, 2023)

Total Training Manpower Hours: 2318 (3213.5, 2024) (3459.44, 2023)

During the 2025 training year, members accomplished the following certifications:

Still confirming CERTS

- 2- Emergency Medical Technician
- 4- Basic Exterior Firefighter (BEFO)
- 3- Interior Firefighter
- 2- Fire and Emergency Services Instructor I
- 1- New 364 Operators
- 1- New 365 Operators
- 3- New 367 Operator



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APPENDIX D: Chief's Draft Annual Report (Part 4 of 4)

Operational updates:

- Accountability Passports (Helmet)
- 367 replacement
- Replaced 3" Green line
- 5" replacement
- Radio holsters for all interior FF's (DECONable)
- Replaced hose appliances
- Battery-powered fans
- EV Blanket
- EV Plug
- TL-9
- DECON seats- Cancer prevention
- PPE rental (trial for new members)
- Continued PPE replacement plan
- Participated in multiple Community Risk Reduction events alongside mutual aid partners

Respectfully Submitted,

Stephen E. Tschiderer
District Chief
Mendon Fire District



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APPENDIX E: Proposed 2026 District Meeting Dates

DATE	NOTES
January 8	
February 12	
March 13	
April 9	
May 14	
June 11	
July 9	
August 13	
September 10	
October 20	Required 2026 Budget Hearing
November 12*	*** Symposium is 12-15 th (* TBD)
December 8	This is a Tuesday, and also the District Election
January 1, 2027	This is a Friday -- 2027 District Organizational Meeting – (@ 4 PM), followed by Swearing-in Ceremony of New Commissioner and Line Officers (@ 5 PM)